

# NEW ZEALAND STUDENT VISA CHECKLIST

## DOCUMENTS REQUIRED FOR ADMISSION (Offer Letter)

1. Bio –Data.
2. 10<sup>th</sup> & 12<sup>th</sup> Mark sheet.
3. Bachelors /Masters all mark sheet along with degree certificate.
4. Bachelors/Master Transcript.
5. Experience Certificate(If any)
6. 2 Recommendation letter (for Post-Graduation and MBA Course). (You will receive this from College)
7. IELTS score sheet  
(Pass Port copy & Original Passport).
8. Two recent passport size photographs.
9. Statement of Purpose.(for Post-Graduation and MBA Course)

## DOCUMENTS REQUIRED FOR VISA APPLICATION:

10. Student visa Application form.
11. Passport Size Photographs white background.
  - a. Visa Fee payable by Demand Draft favoring “**MINISTRY OF BUSINESS INNOVATION AND EMPLOYMENT**” payable at Mumbai Rs. 14,300/- and “**TT Services**” Payable at Ahmeabad Rs.900).
  - b. Covering letter. (Should include background of student, evidence of funds, English ability, reasons to study in NZ, what he/she wishes to do, how course will help him/her in future).
12. Statement of Purpose.
13. Unconditional Offer letter.
14. Proof of Accommodation or arrangements made.(This will include in offer of place).
15. Affidavit of Support from Sponsor.
16. 1 year fees and NZ \$ 15, 000 living expense (should be available in the bank) + next year fee and living expense plan of payment.

### **Evidence of Funds accepted:**

- a. Educational Loan Sanction letter from nationalized or multinational bank only.
- b. Bank Statements / Bank Passbooks for past 6 months, not more than one week old at time of visa file lodgment.
- c. Fixed Deposits –copy/counterfoil of deposit along with letter from bank giving details of deposits.
- d. Public provident fund accounts/Employers provident fund accounts.
- e. Post office Accounts
- f. National Saving Certificates.
- g. Other movable and immovable assets.

- h. Chartered Accountant Statement / Summary Statement.
- i. Financial Undertaking forms if more than one guarantor.
- j. Authorization letter from Guarantor authorizing NZ embassy to verify their financial documents on their behalf. (Affidavit of support from Guarantor).

Applicants need to provide evidence of income and source of income of their parents even if cost of study is being sponsored by another person.

  - Last 3 years income tax papers of all family members/Form 16B / Agriculture income proof/Business income proof.If third party sponsorship then proof of relationship.
  - Valuation Reports.
- 1. Supplementary Information form (Family details parents, spouse, brother sister date of birth, place of birth, passport number, date of issue of passport and date of expiry their current address).
- 2. Medical report & T.B. X –ray certificate from panel doctor (upfront medical).
- 3. Police clearance certificate from Regional passport office (from District Police Office, Narmada Bhuvan).

**All documents must be notarize and in A-4 size.**

- 1. Interview Call from NZ embassy before Approval In principle.

\*Upon receiving the Approval-in Principle, the student has to pay the 1st year's tuition fee to the institution. Thereafter, the institution will send the fee receipt by email to NZIS to enable them to issue the Visa Stamp. (\*Any document if in regional language needs to be translated in English with official stamp and sign of translator).